

FINAL COPY
Torrance County Board of Commissioners
Regular Commission Meeting
September 27, 2023
9:00 AM

Commissioners Present:

RYAN SCHWEBACH – COUNTY CHAIRMAN - absent
KEVIN MCCALL – COUNTY VICE CHAIRMAN
SAMUEL SCHROPP – COUNTY COMMISSIONER

Others Present:

JANICE BARELA – MADAM COUNTY MANAGER
MICHAEL GARCIA – COUNTY ATTORNEY
LINDA JARAMILLO – COUNTY CLERK
GENELL MORRIS – ADMINISTRATIVE ASSISTANT I
DONALD GOEN – COUNTY P&Z DIRECTOR

1. Call Meeting to order.

Kevin McCall-County Vice Chair: Calls the September 27, 2023, Regular Commission Meeting to order at 9:04 AM.

- 2. Pledge lead by:** Kevin McCall – County Vice Chairman
Invocation lead by: Samuel Schropp – County Commissioner

3. Changes to the Agenda:

Janice Barela – Madam County Manager: Chairman Ryan Schwebach is not in attendance today but will be attending via phone for the Executive Session, as well as after action for the Executive Session. Because of his inability to attend and other time constraints the other Commissioners have, we are requesting all items be deferred except for 7. Public Comment and Communication; 11. A Road Department: Resolution 2023-31, superseding Resolution 2023-58 Amending Cooperative Agreement Project SB, Control Number L500508. 12. C Finance & Purchasing: Request approval and acceptance of TC-FY24-01 Printing Service RFP. 12. F Clerk: Request approval for payment to The Independent LLC in the

amount of \$1,800.00 for required publication of the Proclamation for the 2023 Regular Local Election, two page in both English and Spanish. 14. Executive Session A. Commission: Interview and discussion regarding the appointment of Fire Chief, closed pursuant to NMSA Section 10-15-14(H)(2). 15. Discussion of Executive Session A. Commission: Discussion of possible appointment of Fire Chief.

I spoke with the individuals that had items on the agenda and they are good with the deferment. The remaining items are time sensitive.

4. PROCLAMATION:

A. DWI: Proclamation naming September as “Suicide Prevention Month” in Torrance County. - **Deferred**

5. CERTIFICATES AND AWARDS: None

6. BOARD AND COMMITTEE APPOINTMENTS:

A. PLANNING AND ZONING: Interviews for vacant, at large Planning & Zoning Board Position. Candidates: Gilbert Sanchez, Justin Morga – **Deferred**

7. PUBLIC COMMENT and COMMUNICATIONS

Vicki Voyles – East Mountain CERT: It is with a heavy heart today that I must announce the abolishment of East Mountain CERT. This group of volunteers has been active since 2005 and has received multiple awards including one from FEMA Region 6 for Whole Community Preparedness. CERT has trained local volunteers, opened winter shelters, served in several emergency events including the Dog Head Fire shelter and offered skills and training to new CERT groups. The reasons for this decision include lack of ability to acquire new volunteers, aging existing volunteers and lack of support from four emergency managers in the last seven years. With no financial or moral support and our volunteers paying for all supplies, it has become an undue burden to continue service to our community. All of the CERT supplies stored in two trailers in the building in Moriarty and the CERT supplies in the container in McIntosh have been removed. CERT appreciates the time we were able to store these supplies as CERT was paying \$300.00 a month for storage in the year prior to being offered the opportunity to store supplies in a central location. It has been our privilege and honor to serve this

county and wish only the best for its continued success. Vicki Voyles Founder & Coordinator East Mountain CERT

Samuel Schropp – County Commissioner: Thank you to all of the CERT volunteers.

Kevin McCall – County Vice Chairman: Thank you for all your past efforts as well. I hate to see you go but do understand.

Linda Jaramillo-County Clerk: Our new member on the Board of Directors for the Association of Counties is Sheriff David Frazee. Congratulations to the Sheriff and I will contact the Association of Counties that he is our next Board Member.

8. APPROVAL OF MINUTES

COMMISSION: Request approval of minutes of the September 13, 2023, Regular Meeting of the Board of County Commissioners. – **Deferred**

9. APPROVAL OF CONSENT AGENDA

FINANCE & PURCHASING: Request approval of payables. – **Deferred**

10. ADOPTION OF ORDINANCE/AMENDMENT TO COUNTY CODE: **None**

11. ADOPTION OF RESOLUTION

- A. ROAD:** Resolution 2023-31, superseding Resolution 2023-58- Amending Cooperative Agreement Project SB, Control Number L500508.

Leonard Lujan-County Road Superintendent: Last year we submitted a project for chip seal and TPF project for Martinez Road. We accepted the project with TPF funds. I am moving the LGRF funds to Ice Plant Road and Howell Road, same three miles, same chip seal, a mile and half per road.

Action Taken:

Kevin McCall – County Vice Chairman: Motion to approve Resolution 2023-31, superseding Resolution 2023-58- Amending Cooperative Agreement Project SB, Control Number L500508.

Samuel Schropp – County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

Samuel Schropp – County Commissioner: I'd like to recognize the Road Department, I met with a constituent in Pinos Wells and Leonard has come up with a solution to a problem. Mr. Hindi is enthused about it; it is innovated and thinking outside of the box.

- B. PLANNING & ZONING:** Resolution 2023-32 Debris removal on Lot F-55 in Echo Ridge Subdivision, Washington Loop – **Deferred**

- C. PLANNING & ZONING:** Resolution 2023-33 Debris removal on Lot 8 of Tranquil Valley Subdivision, 11 Calle Linda Loop. – **Deferred**

- D. PLANNING & ZONING:** Resolution 2023-34 Debris removal on Lot 71 of El Rancho Grande subdivision, 1024 Salt Missions Trail. – **Deferred**

- E. PLANNING & ZONING:** Resolution 2023-35 Debris removal on Lot F-47 in Echo Ridge subdivision, 20 North Dakota. – **Deferred**

12. APPROVALS

- A. **GRANTS:** Request approval of Amendment No. 6 Professional Services Contract, Estancia Valley Youth & Family Council (EVYFC) Juvenile Justice Continuum Coordinator. – **Deferred**

- B. **SHERIFF:** Request approval to submit FY2025 application for Traffic Safety Grant to fund ENDWI, BKLUP and STEP programs. – **Deferred**

- C. **FINANCE & PURCHASING:** Request approval and acceptance of TC-FY24-01 Printing Services RFP.

Toni Lowery-Chief Procurement Officer: We submitted a procurement for our Treasures and Assessors Office. We only had one submittal, It was reviewed and approved by the departments. This is the same company we used last time.

Janice Barela-Madam County Manager: This is for printing the Tax Notices and Notice of Values. This is for any bulk printing through the Assessors or Treasurer’s office.

Action Taken:

Kevin McCall – County Vice Chairman: Motion to approve and accept TC-FY24-01 Printing Services RFP.

Samuel Schropp – County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

- D. **FINANCE & PURCHASING:** Request approval and acceptance of TC-FY24-02 Girls Circle RFP. – **Deferred**

- E. **FINANCE & PURCHASING:** Request approval and acceptance of TC-FY-24-03 Boys Council Facilitator RFP. – **Deferred**

- F. **CLERK:** Request approval for payment to The Independent LLC in the amount of \$1,800.00 for required publication of the Proclamation for the 2023 Regular Local Election, two pages in both English and Spanish.

Linda Jaramillo-County Clerk: We requested a PO, but we did not receive it in time for the publication due to deadlines. I ask for approval of this payment.

Action Taken:

Kevin McCall – County Vice Chairman: Motion to approve payment to The Independent LLC in the amount of \$1,800.00 for required publication of the Proclamation for the 2023 Regular Local Election, two pages in both English and Spanish.

Samuel Schropp-County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

13. DISCUSSION

A. MANAGER’S REPORT

Janice Barela-Madam County Manager: We are working diligently to fill open positions. Not having an HR Director, I have been having to play that role, setting up interviews. We have a Finance Director that has agreed to work for us. When she gets on board I will make introductions. We are taking Letters of Interest and resume for the County Treasurer Position, deadline is October 04th, 2023. You must be at least 18 years or older, live within Torrance County and be registered voter in Torrance County.

B. COMMISSIONERS’ REPORTS

- 1) Kevin McCall – County Vice Chairman, District 1

Kevin McCall-County Vice Chair: We have a new Deputy County Manager, Tracy Sedillo. She is currently in a training. Welcome!
It is harvest time in the valley. Watch for traffic, tractors, and extra people on the road.

- 2) Commissioner Schwebach, District

Ryan Schwebach-County Chairman: Absent

3) Samuel Schropp – County Commissioner, District 3

Samuel Schropp-County Commissioner: Since the last meeting I have ridden my motorcycle over 450 miles exploring the roads in my district. I have met some great people, listened to their stories, complaints, and concerns. Mr. Lujan has come up with a plan to maintain roads in the Cedarville, Pinos Wells, Duran, and Encino area, including the ranches. The County will assign one operator to maintain and improve the roads in the area with input from the ranchers. This is a win-win for the County and the landowners in the area. As a side note most of the roads are unmarked, so our new GIS Assistant will have plenty to keep him busy.

I have made two trips to the TCDF and learned a lot about the detainees being held there. The facility is the intake center for the district and as such there are people that have sketchy backgrounds in their home countries and need to be stringently vetted. As Commissioner McCall stated, anyone can apply for asylum. As I am learning, many people don't deserve asylum for many reasons.

Tomorrow, Anne, and I travel to Socorro to watch EMRTC blow thing up, drink beer, eat burgers at the Thursday dinner and attend a New Mexico Counties Board Meeting to represent Torrance County on Friday.

14. EXECUTIVE SESSION:

A. COMMISSION: Interviews and discussion regarding the appointment of Fire Chief, closed pursuant to NMSA 10-15-14(H)(2).

Action Taken:

Kevin McCall – County Vice Chairman: Motion to move into Executive Session

Samuel Schropp – County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach – County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

09:19 AM

Action Taken:

Kevin McCall – County Vice Chairman: Motion to move into Regular Session

Samuel Schropp – County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

12:06 PM

Kevin McCall – County Vice Chairman: Commissioner Schwebach attended the Executive Session via phone. Discussion regarding the appointment of Fire Chief, closed pursuant to NMSA 10-15-14(H)(2), was the only thing discussed.

15. DISCUSSION AND ACTION ON EXECUTIVE SESSION ITEMS ABOVE

A. COMMISSION: Discussed and possible appointment of Fire Chief. -
Deferred

16. Announcement of the next Board of County Commissioners Meeting:

Regular Commission Meeting October 11, 2023, 9:00 AM, Torrance County Admin Building.

17. Signing of Official Documents

18. Adjourn.

Action Taken:

Kevin McCall – County Vice Chairman: Motion to adjourn.


Samuel Schropp – County Commissioner: Seconds the motion.

Roll Call Vote: Samuel Schropp – County Commissioner: - Yes: Ryan Schwebach
– County Chairman: – Absent: Kevin McCall – County Vice Chairman: -Yes:

MOTION CARRIED

Meeting adjourned at 12:07 PM


Kevin McCall – County Vice Chairman


Genell Morris – Admin Assistant


Date


Linda Jaramillo – County Clerk

The Video of this meeting can be viewed in its entirety on the
Torrance County NM website. (torrancecountynm.org)